



October 13, 2004

CIRCULAR LETTER TO ALL MEMBER COMPANIES

Re: Workers Compensation Insurance

Unit Statistical Plan Update

The *North Carolina Statistical Plan Manual* has been updated on our website to include the most recent changes approved by the North Carolina Department of Insurance. To access the website, please go to www.ncrb.org and click on Workers Comp Services.

The updates are indicated with an asterisk (*) in the margin of the revised page and in the Table of Contents. The effective date of the revision is shown at the top of the page. Hyperlinks from the Table of Contents provide ease in navigation to the desired manual page. If a printed copy of the updated manual is desired, we ask that you print it on your local printer. Hard copy manuals will not be distributed from our office without a written request.

Please share this information with the appropriate members of your organization. If you have any questions or concerns, please contact our Statistical Department at 919-783-9790 for assistance.

Sincerely,

Sue Taylor

Director of Workers Compensation

ST:jr

C-04-15